

**UNIVERSITY OF KYRENIA
CENTRE FOR INTERNATIONAL RELATIONS AND DIPLOMACY
REGULATION**

**PART ONE
Purpose, Scope and Definitions**

Objective

ARTICLE 1: The purpose of this regulation is to regulate the procedures and principles regarding the establishment, functioning and management of the International Relations and Diplomacy Centre established within the University of Kyrenia.

Scope

ARTICLE 2: This regulation covers the aims, fields of activity, management bodies and duties of the University of Kyrenia International Relations and Diplomacy Centre.

Definitions

ARTICLE 3: In this regulation;

Advisory Board University of Kyrenia International Relations and Diplomacy Centre
Advisory Board,

The Centre University of Kyrenia International Relations and Diplomacy Centre,

Director The Director of the University of Kyrenia International Relations and Diplomacy
Centre,

Deputy Director The Deputy Director who reports to the Centre Director,

Rector: Rector of the University of Kyrenia,

University University of Kyrenia,

Board of Directors The Board of Directors of the University of Kyrenia International
Relations and Diplomacy Centre.

**PART TWO
Aim and Fields of Activity of the Centre**

Aim of the Centre

ARTICLE 4: The aim of the University of Kyrenia International Relations and Diplomacy Centre is to produce academic knowledge, conduct scientific studies and carry out training, consultancy and cooperation activities in the fields of international relations, diplomacy, human rights and global issues.

Fields of Activity

ARTICLE 5: The Centre carries out activities in the following fields of activity:

- Scientific Research: To conduct academic research in international relations and related fields.
- Education Programmes: Organising training programmes, certificate courses and workshops for students and professionals on international relations, diplomacy, human rights and global issues.
- Academic and Social Activities: Organising national and international symposiums, workshops and conferences in international relations and related fields.
- Collaborations: To develop cooperation projects with national and international universities, public institutions and organisations, think tanks, non-governmental organisations and diplomatic missions.
- Internship and Career Development: To provide internship and career development opportunities for students and young professionals in the fields of international relations, diplomacy, law and development.
- Publication Activities: To publish the results of research in the field in the form of scientific articles, reports and policy analyses.

PART THREE

Governing Bodies and Duties of the Centre

Governing Bodies

ARTICLE 6: The governing bodies of the Centre are as follows:

- Centre Manager,
- Deputy Centre Director,
- Board of Directors,
- Advisory Board.

Centre Manager

ARTICLE 7: The Director of the Centre is appointed by the Rector among the full-time faculty members of the University for three years. The Director whose term expires may be reappointed. If the Director is absent from his/her duty for more than one year without interruption, his/her duty ends.

Duties of the Centre Director

ARTICLE 8: The Centre Director performs the following duties:

- To manage and represent the activities of the Centre.
- To prepare strategic plans and annual reports.
- To organise and chair the meetings of the Board of Directors.

- To coordinate the activities of the Centre with the relevant units of the University.
- To implement the decisions of the Board of Directors.
- To prepare the annual activity report of the Centre and the annual work programme for the following year and submit it to the Rectorate in approved form.

Deputy Director

ARTICLE 9: The Deputy Director is selected and assigned by the Rector from among the faculty members of the University upon the proposal of the Director. The Deputy Director deputises the Director in the absence of the Director. The term of office is three years. When the term of office of the Director ends, the term of office of the Deputy Director also ends.

Duties of the Assistant Manager

ARTICLE 10: The Assistant Director fulfils the following duties:

- In the absence of the Director, he/she acts as his/her deputy.
- Fulfils the duties assigned by the Director.

Board of Directors

ARTICLE 11: The Board of Directors consists of three academicians, including the Centre Director and the Deputy Director, provided that they are from the relevant faculties of the University. The members serve for three years. New members are appointed by the same procedure in place of the members who leave before the expiry of their term, become vacant, or are absent from their duties for more than one year without interruption. The Board of Directors convenes by absolute majority upon the invitation of the Director and takes decisions by majority vote by discussing the agenda prepared by the Director.

Duties of the Board of Directors

ARTICLE 12: The Board of Directors fulfils the following duties:

- To determine and implement the strategic plans of the Centre.
- To approve the annual work programme and budget.
- To evaluate and manage scientific research projects.
- To plan the training programmes, conferences and cooperation projects of the Centre.

Advisory Board

ARTICLE 13: The Advisory Board consists of nationally and internationally renowned academics, diplomats and experts. The members of the Advisory Board are appointed by the Rector upon the recommendation of the Board of Directors and serve for a period of three years. It convenes at least once a year upon the call of the Director. Members whose term of office expires may be reappointed. The decisions of the Advisory Board are advisory.

Duties of the Advisory Board

ARTICLE 14: The Advisory Board fulfils the following duties:

- To make suggestions for the strategic plans and activities of the Centre.
- To evaluate international cooperation opportunities and contribute to the development of new projects.
- To provide suggestions to improve the quality of the scientific activities of the Centre.
- Advising on training programmes and projects.

SECTION FOUR
Miscellaneous and Final Provisions

Personnel Needs

ARTICLE 15: The academic, administrative and technical personnel needs of the Centre are met by the Rectorate upon the proposal of the Director.

Enforcement

ARTICLE 16: This regulation enters into force on the date of its adoption by the University of Kyrenia Senate.

Execution

ARTICLE 17: The provisions of this regulation shall be executed by the Rector of University of Kyrenia.