



## UNIVERSITY OF KYRENIA

### UNIVERSITY OF KYRENIA EXAM RULES

**Article-1** Students are required to take the exam in the hall where their names are indicated in the exam list. Students whose names are not on the list must take the exam in the hall determined by the faculty.

**Article-2** In order for the identity checks and hall placement procedures to be carried out on time, students must be ready at the door of the hall where they will take the exam half an hour before the start of the exam.

**Article-3** Any student who allows someone else to use the document obtained from the University of Kyrenia Student Information System in order to provide himself/herself with exam rights or who uses a document belonging to someone else obtained from the same institution will be suspended. He/she is referred to the Disciplinary Board.

**Article-4** Each student must keep his/her identity card with him/her during the exam. Hall attendants may not allow a student who does not have his/her ID card with him/her and/or is not recognised to take the exam. They have the right not to admit.

**Article 5 - The** authority to determine the places where the students will sit and, if necessary, to change a student's place during the exam belongs to the invigilators. The attendance of the students taking the exam will be made with the exam hall attendance list and the hall chairman will remind the students of the rules to be followed in the exam and distribute the exam papers when deemed necessary.

**Article-6 The** attendance sheet is signed by the students present in the exam hall during the exam and cannot be signed after the end of the exam.

**Article-7** Students who arrive after the exam papers are distributed cannot take the exam without the permission of the hall chairman.

**Article-8** Students may not leave the examination hall without the permission of the invigilator, even if they have completed their answers early.

**Article-9** Students who have finished the exam are not allowed to enter the exam hall from the moment they are allowed to leave the exam hall.

**Article-10** It is forbidden for students to enter the exam with pagers, mobile phones, radios, radios, etc. communication devices, pocket computers, watches with functions other than clock function, etc., and all kinds of devices with computer features. During the entrance to the halls, the attendants make a search and the aforementioned devices are not allowed into the exam hall.

**Article-11** During the exam, it is against the exam rules for students to talk to each other, to cheat or help or attempt to cheat, to exchange pencils, erasers, etc. without the permission of the invigilators in the hall, to behave in a way that disturbs others or disrupts the exam order, to get up from their seats without the permission of the invigilators.

**Article-12** Care must be taken to ensure that the exam papers are not seen by other students during the exam.

**Article-13** A student who gets up from his/her seat to hand in the exam paper cannot make any changes on the exam paper from that moment on.

**Article-14** It is the basic duty of the student to comply with the exam rules. Students who violate the rules will not be allowed to continue the exam. However, if the invigilators deem it necessary in order not to distract the attention of other students, not to cause them to lose time, and not to disrupt the exam order, they may not give warnings to those who behave in violation of the rules. In this case, the identities of the relevant students, their mistakes and behaviours that may be subject to disciplinary investigation will be clearly written in the exam report and the invalidation of their exams will be stated in the exam report.

**Article-15** At the end of the exam, the exam papers and attendance lists will be collected by the invigilators in the hall.