



UNIVERSITY OF KYRENIA
SCHOOL OF FOREIGN LANGUAGES ENGLISH PREPARATORY PROGRAMME
REGULATIONS

Objective

Article-1 The aim of the English Preparatory Programme in Foreign Languages is to assess the English level of students admitted to the University of Kyrenia and to improve their language skills to a level where they can follow the courses.

Article-2 In this regulation, the University of Kyrenia shall be referred to as the "University"; the Director of the School of Foreign Languages Programme shall be referred to as the "Director"; the English Preparatory Programme in Foreign Languages shall be referred to as the "Preparatory Programme"; and the University of Kyrenia Proficiency Examination shall be referred to as the "Proficiency Examination".

Scope

Article-3 This Regulation covers the provisions regarding the education, training and examinations of the English Preparatory Programme that the students admitted to the associate degree, undergraduate and graduate programmes of the University are required to attend. In matters not covered in this regulation, the provisions of the University's Regulation on Associate and Undergraduate Education and Training or the Regulation on Graduate Education and Training shall apply. In matters related to discipline, the provisions of the Student Discipline Regulation apply.

Exemption Conditions

Article-4 Students may be exempted from the English Preparatory Programme without taking the Preparatory Programme Exemption and Proficiency Examination with test results equivalent to or higher than the following exam groups.

Associate and Undergraduate Students:

TOEFL Paper-based 480

TOEFL CBT 198

TOEFL IBT 55

KPDS/ÜDS/YDS 60

IELTS 5.5

VEC 58

TOEIC 520

NEW SAT 1000

SAT 1500

GCSE/GCE/IGCSE C

PTE 50

English Language Teaching Department, Pilotage Department and Graduate
Students: TOEFL Paper-based 510
TOEFL CBT 180
TOEFL IBT 64
KPDS/ÜDS/YDS 70
IELTS 6
VEC 68
TOEIC 600
NEW SAT 1200
SAT 1800
GCSE/GCE/IGCSE B
PTE 55

Proficiency Examination

Article-5 Students are subjected to a two-stage Proficiency Examination at the beginning of the academic year in which they enrol at the University. The first stage of the Proficiency Examination is the Placement Examination. Students who score below 60% out of one hundred (100) are placed in the Preparatory Programme according to their level. Students who score above 60% are eligible to take the second stage of the exam. The second stage of the Proficiency Exam consists of three parts: Students who get a valid score (70% for English Language Teaching Department and Graduate Students, 75% for Pilotage Department students and 60% for other department students) in the Proficiency Exam, which includes Multiple Choice, Writing and Speaking Skills, are exempted from the Preparatory Programme and are entitled to start the faculty they are enrolled in. Students who fail to obtain a valid score are placed in the Preparatory Programme according to their level (single term/double term).

Article-6 Students who submit documents other than the documents specified to be exempt from the Preparatory Programme or who have completed the preparatory programme of another university are required to take the Proficiency Exam.

Students who successfully complete the Preparatory Programme are exempted from the Preparatory Programme if they enroll in another programme.

In order to be exempt from the Preparatory Programme, Pilotage Department students are required to take the English Proficiency Exam prepared by the Faculty of Aviation and Space Sciences even if they have a valid document.

Class Levels

Article-7 Classes consist of three levels:

Level 1A (Lower Level): For students with a Beginner level of English according to the Common European Framework Classification of Languages

Level 1B (Intermediate): For students with an Intermediate level of English according to the Common European Framework Classification of Languages

Level 2 (Higher Level): For students with a high level of English according to the Common European Framework Classification of Languages

Article-8 Students participating in the Preparatory Programme aim for B1 or B1+ (for the Department of Pilotage and Aeronautical Engineering) as a qualification level. At the end of the course, students are expected to

- a) Understanding the main points of explicit standardised input on knowledgeable topics frequently encountered at work, at school and in leisure settings
- b) Understanding both concrete and abstract complex texts
- c) To be able to cope easily with the problems they may encounter in daily life
- d) To be able to continue the conversation
- e) Understanding the texts listened to
- f) To learn grammar structures and develop vocabulary
- g) Writing texts that are necessary in both daily life and academic environment

English Language Education and Examination Rules

Article-9 The education programme offered by the Preparatory Programme is organised according to the academic calendar determined by the University.

Article-10 Attendance to the Preparatory Programme courses is compulsory. Total course hours It is compulsory to attend 85%. Students who exceed the absenteeism limit cannot take the Final Exam. The student takes the Make-up Exam at the end of the Autumn Term or Spring Term and is evaluated on a single grade.

Article-11 Medical reports obtained from Dr. Suat Günsel University of Kyrenia Hospital, Near East University Hospital and state hospitals are valid only for Midterm, Final and End of Year Proficiency Exams.

Article-12 Preparatory Programme students are required to take one Midterm Exam and one Final Exam each semester. Students who fail to obtain a valid score to complete the programme or who exceed the absenteeism limit take the Make-up Examination at the end of each semester.

Article-13 In order to successfully complete the Preparatory Programme, the student must obtain a valid score (70% for English Language Teaching Department and Graduate Students, 75% for Pilotage Department students and 60% for other department students) from the exams held in the semester or the Semester/Year End Make-up Exam. Students who fail the Preparatory Programme will continue the Summer School Programme. Successful students continue with the programme they are enrolled in.

Article-14 Students who miss the pre-announced small exams will receive '0' for the exam. Students who miss the Midterm or Final Examination may take the Make-up Examination if they submit a valid report or petition. From the date of the exam

must submit a petition to the Director of the Preparatory Programme within the first three working days after the exam, stating the reasons for missing the exam.

Article-15 Applications for re-examination of exam results or grades are made to the Preparatory Programme Directorate within the first five working days after the results are announced.

Article-16 This regulation is executed by the rectorate and is valid as of 1 September 2019.