

UNIVERSITY OF KYRENIA AWARD DIRECTIVE

International Publications Encouragement Awards Commission Workflow Diagram

1. Holding a meeting to determine the application principles for the Annual Awards.
2. To specify and determine the Annual Award application principles.
3. Preparation of the following Application Forms depending on the determined Annual Award Application principles;
 - Article Award
 - Journal Editor Award
 - Book / Book Chapter /Book Editor Award
 - Patent Award
 - Citation Award
 - Industrial Design Award
 - Project Award
4. Announcing the application principles for the Annual Award at the University of Kyrenia website and via e-mail.
- 5-Accepting award applications.
- 6- To specify and determine the award applications.
- 7- Submitting the decision regarding the award applications to the University of Kyrenia Rector.
- 8- Announcing the decisions taken regarding the award applications to the relevant parties.
- 9- Filing and archiving the decisions

Application Principles On The Awards To Be Given For The Purpose Of Promoting The Publication, Citation, Book / Book Section, Editorship And Patent / Industrial Design / Project That Conducted Under The Name Of The University Of Kyrenia In The International Arena

1-Article Award:

The articles that published in the journals included in the WOS and SCOPUS * databases as full research or review, with the address of University of Kyrenia are awarded based on the Journal Impact Factor (IF). The article must be published in order to apply for the award. Publications that has only a DOI number are not included in the evaluation process. In the evaluation process, impact factors of the year are taken into consideration.

Among the articles that published in the year of , included in SSCI /AHCI and does not have the Impact factor (IF) of the year..... are awarded based on the lowest IF (0.51-1.00) range, only if the article is included in the WOS and SCOPUS database in the year that the article is evaluated.

The following rates are applied while determining the amount of prize to be given:

- | | |
|-------------------------|-------|
| i) IF 0,51-1,00 range | **P×1 |
| ii) IF 1,01-2,00 range | P×1,5 |
| iii) IF 2,01-5,00 range | P×2 |
| iv) IF 5,01-10,00 range | P×3 |
| v) IF 10,01 and above | P×5 |

2- Citation Award:

It is given to the Kyrenia University full time staff who has received 50 (fifty) citations in the field of science and 10 (ten) or more in the field of social sciences during the search made by entering the name of University of Kyrenia in the published articles in the journals on the Web of Knowledge *** database.

The following rates are applied while determining the amount of prize to be given :

Science - Health Sciences

Social Sciences

- | | | |
|------|-----------------------------------|---------------------------------|
| i) | For citations between 50-99 P×2 | For citations between 10-19 P×2 |
| ii) | For citations between 100-149 P×3 | For citations between 20-29 P×3 |
| iii) | For citations between 150-199 P×4 | For citations between 30-49 P×4 |
| iv) | For citations 200 and above P×5 | For citations 50 and above P×5 |

The author's citations to her/his own studies and databases other than Web of Science is not taken into consideration.

3- Patent Award:

For registered patents, the patent award is given to the lecturer of the University of Kyrenia who is the patent inventor. The registration certificate must be received within the year of and the address of the inventor applying for the award must be University of Kyrenia. If there is more than one inventor who is a faculty member of University of Kyrenia, mentioned amount is shared equally. A P×5 amount prize is given to inventors of examined patent inventors registered by the Turkish Patent and Trademark Office, and P×2 to patent inventors without examination. When patents related to the same invention in the same patent family are registered for other countries, this award amount, given to the patent with examination, is repeated for each new country. In case of submitting the registration documents showing that the triple (triadic) patent application is registered in the European Patent Office, USA and Japan, twice the award amount given for the patent with examination. The registration certificate obtained from the same patent family in the same country can only be awarded once.

4-Industrial Design Award:

For registered industrial designs, the industrial design award is given to the lecturer of the University of Kyrenia, who owns the design. The registration certificate must be received within the year of and the address of designer applying for the award must be University of Kyrenia. If there is more than one faculty member, designer, this amount is shared equally. Industrial designs registered by the Turkish Patent and Trademark Office are awarded PX2. This award amount is repeated for each new country when the registration certificate is received for other countries related to the same design. Registration certificate received in the same country for the same design can only be awarded once.

5-Journal Editor Award:

In the year of, academic staff who work as Chief Editor of journals that scanned in SCI, SCI-Expanded, SSCI and AHCI are awarded PX3 for Editorship. The award is given to faculty members who have not received this award for the same journal for the purpose in previous years. For editorial applications, the editor's address is required to be University of Kyrenia.

6-Book / Book Chapter and Book Editor Award:

Awards will be given to the scientific, published at abroad book / book section and editorial work with the address of University of Kyrenia that published by well-known international publishing houses and scanned by Book Citation Index **** (except conference proceedings) in, or which has been translated from Turkish into one of the 6 languages: English, French, German, Russian, Arabic, and Chinese. In the multi-named book / book section studies, the first author who is a staff of Kyrenia University will be able to apply. In case the first author is not apply, the next academician of University of Kyrenia can apply. In the calculation of this award, the prize is given for the book chapter PX2, book editor PX3, and for the book PX4.

7-Project Award:

In the year of, awards will be given to the scientific projects, which are not made with the resources of the University of Kyrenia and whose legal entity address is our university. To the projects that contribute to science, technology and arts, which have been successfully conducted in our country or abroad and whose final report has been approved within the year of; a prize will be given to a person among the project coordinator / executive / manager who is a member of the University of Kyrenia. Award applications must be made with a project contract.

In the calculation process of the amount of award to be given, total project budget of the projects made by the academic staff of the University of Kyrenia is taken into account. In joint projects with other institutions / organizations, the following rates are applied according to the amount belonging to the University of Kyrenia from the project budget.

Project share;

i) Up to thousand TL $P \times 1,5$

ii) thousand TL- TL range $P \times 2$

iii) thousand TL- TL range $P \times 3$

iv)... .. million TL- TL range P × 4

v).... ..million TL and above Px5

Applications:

1. The applicant should be working as University of Kyrenia staff until the end of If the first-ranked author does not apply or is not working as a staff of University of Kyrenia, UoK faculty members and staff, respectively, can make a pre-application. In multi-centre studies, faculty members among the academic staff of UoK can apply in order. The award is given to the first ranked instructor who made the application.

2. In publications from postgraduate thesis studies, the award is given to the University of Kyrenia staff who wrote the thesis. If the student has conducted the thesis is a registered UoK student but is not present in the Kyrenia University staff, the thesis advisor of the University of Kyrenia staff mentioned in the publication can make the application for the award.

Acceptance of Applications and Objections:

The University of Kyrenia Encouragement Awards Commission carries out the acceptance and evaluation process of the applications and the examination of the objections regarding the awards. Commission decisions are considered conclusive and cannot be challenged.

NOTES:

1. In order to make article applications in the fields of SCI, SCI-Expanded, SSCI and AHCI, the articles must be published.

2. The award for articles with multiple authors is given to a permanent lecturer at University of Kyrenia, who ranked in the top five (5) .

3. Article submissions must be documented with the full text of the published article and the IF indicator in the journal's WOS and SCOPUS, and Citations should be presented with a printout from the WOS and SCOPUS database.

4. Book / book chapter and book editor applications should be made with the full text of the relevant text and printed version of text showing that it is included in the Book Citation.

5. Patent and industrial design award applications must be submitted with the patent / industrial design documents issued by the patent offices.

6. In project applications, the application is made with the relevant documents obtained from the relevant institutions / organizations, showing the project share and the project coordinator / executive / manager. Applications without a project contract and final report will not be accepted.
7. All the applications and application documents, with Kyrenia University address will receive incentive.
8. Journals that have been removed from the index in the years of are not included in the evaluation process.
9. In all multi-named encouragement categories, except for the person who applied for the incentive, the faculty members and staff of the University of Kyrenia are given an encouragement certificate upon their request.
10. Applications for the year of with the relevant documents are made in person between Applications after the specified date will not be accepted. Encouragement award ceremony is held on the date and place specified in
11. Identity / Passport numbers and IBAN numbers must be indicated in the application forms due to the similarity between names.

*<http://admin-apps.webofknowledge.com/JCR/JCR?PointOfEntry=Home&SID=R1G5wC9tsI85xwRA7N2>

** P value will be determined according to available budget possibilities.

***http://apps.webofknowledge.com/WOS_GeneralSearch_input.do?product=WOS&search_mode=GeneralSearch&SID=4ANC31I2noMAcEIoP6d&preferencesSaved=&highlighted_tab=WOS

****<http://wokinfo.com/mbl/>

University Of Kyrenia Award Directive

Article 1. Purpose: The purpose of this Directive is to determine the procedures and principles to be applied for the promotion, evaluation and support of the University of Kyrenia staff, graduates, and academicians and organizations that successfully represent the University of Kyrenia in national and international environments.

HONOR AWARDS

Article 2. Scope: University of Kyrenia Honor Awards are given to distinguished members or graduates of our University known for their successful work in national and international public, or to the institutions where they work, for their contribution to the promotion of UoK.

Article 3. Determination of Individuals and Institutions to be awarded: The jury consisting of five faculty members to be selected by the University of Kyrenia Senate is responsible for carrying out the work on the Honor Award. The jury's term of office is 3 years. In case one of the jury members resign, the Rector appoints a new member. The Honor Award Jury first announces that the Honor Awards will be given. The jury prepares application forms for award nominees. Receives and evaluates award applications. The jury determines the persons and institutions it deems worthy of the Honor Award among the applicants. The jury's decision is not limited to applications; it can be also other than applications. The decision of the jury cannot be appealed.

Article 4. Award Ceremony: The Rector of the University of Kyrenia gives the Honor Awards to their owners every year. The date of the award ceremony is determined by the Honor Award Jury and announced by the Rectorate.

ENCOURAGEMENT AWARDS FOR INTERNATIONAL ATTRIBUTION, PUBLICATION, ARTICLE, WORK, EXECUTION, SERVICE AND PATENTS

Article 5. Scope: Includes the awards given to encourage faculty members and staff of the University of Kyrenia who have performed attribution, publications, articles, works, performances and services under the name of University of Kyrenia in international literature and international festivals and exhibitions.

Article 6. Encouragement Awards Commission: It is a 9-person commission appointed by the Rector by taking into account the representation of different scientific fields, under the leadership of a vice-rector. If a member of the commission resign, the Rector appoints a new member. An administrative employee is appointed to run the secretariat of the commission. The determination and announcement of the requirements for encouragement award process, the acceptance and evaluation of the applications, and the examination of the objections related to the awards are carried out by the "Encouragement Awards Commission". Commission decisions are considered conclusive and cannot be challenged.

Article 7. Citations : Those who are cited in Scopus, Web of Science (SCI), SCI-Expanded (SCI-E; Social Sciences Citation Index, Social Science Citation Index (SSCI) Arts and Humanities Citation Index (AHCI) will be rewarded during the year covered by the award.

Article 8. Publications: Publications or articles that published during the year covered by the Award are awarded. In this context, publications must be original research articles or reviews published in journals scanned by "Scientific Citation Index Journal Citation Report" (SCI-JCR) and journals scanned in SSCI and AHCI. Publications in the form of abstract, case report, technical note, letter to the editor, congress or symposium report are not taken into consideration.

Article 9. Works, Executions, Services and Patents: The works, executions, services and patents realized within the calendar year covered by the award are rewarded. This includes works or performances presented at international continuous exhibitions or international festivals, and scientific research, works, performances or services that have received international awards or patents.

Article 10. Editorship, Consultancy: During the year within the scope of the award those who are the editors of the journals scanned by WOS and SCOPUS or who are on the editorial board (excluding refereeing), who are on the advisory board and who are the issue editor are awarded. One award is given for the same purpose and for the same journal.

Article 11. Presidencies: Those who preside over an international scientific institution / organization (association, union, etc.) during the year within the scope of the award and who have not received this award for the same duty before, are evaluated and rewarded by the Commission.

Article 12. Applications: All the conditions required for the application for the Encouragement Award are determined and announced by the Commission every year.

Article 13. Giving an Award: The Rectorate of the University of Kyrenia determines the qualifications and ways of giving the Honor Awards and Encouragement Awards by taking into account the resources of the year in which the award will be given.

Article 14. Validity: The principles in this directive come into force on the date it is accepted by the University Senate.

Article 15. Execution: the Rector of the University of Kyrenia executes the principles in this directive.