

**UNIVERSITY OF KYRENIA  
SCHOOL OF FOREIGN LANGUAGES  
FOUNDATION ENGLISH PROGRAMME REGULATIONS**

**Aim**

**Article-1** The Foundation English Programme aims to provide the necessary language and study skills in order for students to pursue their academic studies.

**Article-2** This document includes the following terms;

- (a) University refers to the University of Kyrenia
- (b) Director refers to the Director of the Foundation English Programme
- (c) Foundation English Programme (FEP) refers to the School of Foreign Languages  
Foundation English Programme
- (d) Proficiency Exam refers to the Foundation English Programme Proficiency Exam

**Scope**

**Article-3** The objective of this document is to determine the principles applied to the instruction and examinations of the Foundation English Programme, offered to students admitted to Associate, Under-Graduate and Post-Graduate programmes at the University of Kyrenia.  
For matters not covered in this document, Education and Examination Regulations of The University of Kyrenia are applied. Disciplinary action regarding students is to be carried out in accordance with The University of Kyrenia Student Disciplinary Regulations.

**Exemption**

**Article-4** Students may be exempted from the Foundation English Programme, and therefore the Proficiency Exam, only if they have achieved an acceptable test score from a recognized examination body, equivalent to or higher than the following:

Undergraduate Programmes:

- TOEFL Paper-based 480
- TOEFL CBT 198
- TOEFL IBT 55
- KPDS/ÜDS/YDS/YÖKDİL 60
- IELTS 5,5
- VEC 58
- TOEIC 520
- NEW SAT 1000
- SAT 1500
- GCSE/GCE/IGCSE C
- PTE 50

Graduate Programmes, Department of Pilotage & Department of English Language and Teaching:

- TOEFL Paper-based 510
- TOEFL CBT 180
- TOEFL IBT 64
- KPDS/ÜDS/YDS/YÖKDİL 70
- IELTS 6
- VEC 68
- TOEIC 600
- NEW SAT 1200
- SAT 1800
- GCSE/GCE/IGCSE B
- PTE 55

### **Proficiency Exam**

**Article-5** A two-stage Proficiency Exam is to be given to new students at the beginning of the academic year for which they have enrolled. The first stage of the Proficiency Exam is a Placement Test. The Placement Test is made up of 100 questions that test Grammar, Vocabulary and Reading Skills. The students who score 60 or above qualify for the second stage of the test, which tests Listening, Reading, Grammar, Vocabulary, Writing and Speaking Skills. Students who do not achieve the required grade in the second stage of the test (75% for the Department of Pilotage, 70% for the Department of English Language and Teaching and 60% for the other departments) are placed in the Foundation English Programme, according to their level. Those who attain the required grade are admitted to the department for which they have enrolled.

**Article-6** Students whose test certificates do not qualify for an exemption and those who have studied in foundation programmes at another university must take the Proficiency Exam. Students who successfully complete the Foundation English Programme have the right to be exempted from the Foundation English programme if they register with another department of the University of Kyrenia. Students of The Department of Pilotage must also take the University of Kyrenia Approved Training Organization English Proficiency Test.

### **Levels**

**Article-7** The FEP includes courses on three different levels:

Level 1A: A1 and A2 levels of English in the Common European Framework of Reference

Level 1B: A2 level of English in the Common European Framework of Reference

Level 2: B1 level of English in the Common European Framework of Reference

**Article-8** This course aims at B1 or B1+ (for the Department of Pilotage and Department of Aeronautical Engineering) levels in English, as outlined by the Common European Framework of Reference (CEFR).

By the end of the course, students will be able to:

- understand the main points of clear standard input on familiar topics, regularly encountered in work, school, leisure, etc.
- deal with most situations likely to arise whilst travelling in English speaking countries
- produce simple connected texts on topics which are familiar or of personal interest
- describe experiences and events, dreams, hopes, ambitions and briefly give reasons and explanations for opinions and plans
- produce clear, detailed texts on a wide range of subjects and explain a viewpoint on a topical issue, giving the advantages and disadvantages of various options

### **English Language Instruction and Examination Principles**

**Article-9** English Instruction in the FEP is carried out in accordance with the University of Kyrenia Academic Calendar.

**Article-10** Students must attend 85% of the course hours. Those who go over the designated attendance allowance will be unable to take the Final Exam. They may, however, take the Re-sit Exam at the end of each semester.

**Article-11** Students may take the Make-up Exam if they have medical documentations from a state hospital, Near East University Hospital or Dr Suat Günsel Hospital of University of Kyrenia.

**Article-12** Students must take a mid-term exam and a final exam during each semester. Those who go over the designated attendance allowance or unable to attain the required grade may take the Re-sit Exam at the end of each semester.

**Article-13** The passing grade is 75/100 for the Department of Pilotage; 70/100 for the Department of English Language and Teaching and Graduate Students; and 60/100 for the other programmes. Those who fail to complete the FEP programme may attend the Summer School Programme or take the Proficiency Test at the beginning of the following Academic Year.

**Article-14** Students who miss preannounced quizzes receive a grade of '0'. Those who miss the Mid-Term or Final Exam are entitled to take the Make-up Exam if they have valid medical documentations. A petition stating the reason for failing to take the exam should be submitted to the Foundation English Programme Directorate within three working days after the date of the exam.

**Article-15** Appeals for a review of exam results should be in writing and submitted to the Directorate within five working days of the results being posted.

**Article-16** The principles of this regulation are implemented by the University of Kyrenia Rectorate and this regulation is valid as of 1<sup>st</sup> September 2019.