



UNIVERSITY OF KYRENIA
FACULTY OF MARITIME STUDIES
GRADUATION PROJECT GUIDELINES

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1. GRADUATION PROJECT REGISTRATION

GRADUATION PROJECT REGISTRATION MUST BE COMPLETED WITHIN THE “COURSE REGISTRATION” WEEK.

The topic of the graduation project will be selected by the student and approved by the supervisor with whom the student wants to work. Once a topic is finalized, a copy of the `Graduation Project Registration Form` appendix-8 will be issued by the student as well as the chairman; within 10 days after the student formally registers onto the course.

The subject should be selected during the registration week.

While conducting research, it is of utmost importance that the findings are based upon scientific articles, books and publications etc. Information from unauthorised text must not be taken into consideration.

2. PREPARATION OF GRADUATION PROJECT

The project must be prepared according to the following guidelines determined by the supervisors.

3. DELIVERY OF THE PROJECT

BEFORE HAVING YOUR SUPERVISOR CHECKED THE CONTENT AND GUIDELINES OF PROJECT’S TEXT, DO NOT COVER THE BOOKLET. TWO HARD COVERED COPIES OF THE PROJECT SHOULD BE SUBMITTED TO THE SUPERVISOR BEFORE THE “FINAL EXAMS” OF EACH PARTICULAR SEMESTER.

4. PROJECT GUIDELINES

- i. COVER PAGE**
- ii. THE APPROVAL OF PROJECT PAGE**
- iii. ACKNOWLEDGEMENT**
- iv. ABSTRACT**
- v. LIST OF TABLES**
- vi. LIST OF FIGURES**
- vii. LIST OF GRAPH**
- viii. ABBREVIATIONS**
- ix. TABLE OF CONTENTS**
- x. INTRODUCTION**
- xi. CHAPTERS**
- xii. CONCLUSIONS AND RECOMMENDATIONS**
- xiii. REFERENCES**
- xiv. APPENDICES**

5. TEXT CONFIGURATION

Great attention must be paid to ensure that the subject matter can be understood by the readers. Short and meaningful sentences are advisable for clarity of meaning. The project has to be composed of minimum 30 and maximum 100 pages.

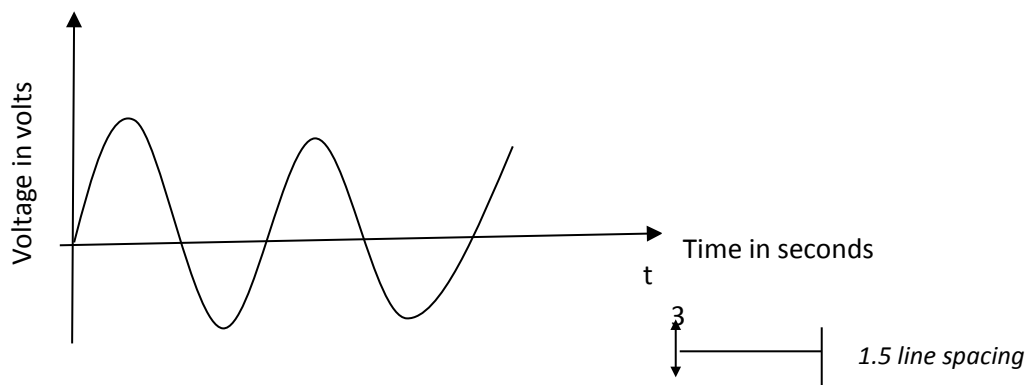
The project must be printed on single sided A4 size paper. The font size must be 12, "Times New Roman" and "Justified". Headings must appear in "Bold" and in size 14 font. A space must be left after each fullstop and comma. Where an abbreviation is used, it has to be written in uppercase; an explanation must always follow in the "ABBREVIATIONS" page.

6. PAGE LAYOUT

In between lines, as well as after headers, 1.5 space is to be used. Upper and right margins are to be 2.5 cm, while the bottom and left margins are to be 3 cm. The font size of main headers must be 14 "Bold" and uppercase. (example: **CHAPTER 1: PHOTOELECTRIC EFFECT**). The headers must be size 12 (example: **1.1 Absorption and Emission of photon**). The sub headers size 12 (example: **2.1.1 The Electric Energy Storage**) as it is shown in appendix-6. Page numbers must be centered at the bottom of the page. The emphasized word or sentences have to be italicised.

The title of the table, size 12, must be written on the top of tables. The title of figures and graphs, on the other hand, are to be written at the bottom of the page.

Example for graphs.



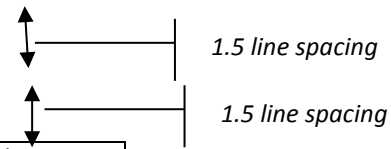
Graph 2.1 sinusoidal wave forms.

.....text.....

Example for table configuration.

.....text.....

Table 4.3 Some of Metric (SI) Multipliers



Prefix	Abbreviation	Value
exam	E	10 ¹⁸
peta	P	10 ¹⁵
tera	T	10 ¹²
giga	G	10 ⁹
mega	M	10 ⁶
kilo	K	10 ³
mili	m	10 ⁻³
micro	μ	10 ⁻⁶
nano	n	10 ⁻⁹
pico	p	10 ⁻¹²
femto	f	10 ⁻¹⁵
atto	a	10 ⁻¹⁸

i. COVER PAGE

Two copies of the cover page must be submitted: one must be hardbound, while the other must be the first page on A4 paper of the Graduation Project. The sample is in Appendix-1. The sample of “Spine Article” is shown in appendix-1.1

ii. THE APPROVAL OF PROJECT

The sample is at appendix-9. The page number will be “i”

iii. ACKNOWLEDGEMENT

In this part the student generally expresses his/her appreciation of his/her supervisor, Instructors and other people who have had contribution to the project. The page number will be “ii”.

iv. ABSTRACT

The content and the purpose of the project must be summarized in no more than 150 words. The page number will be “iii”. In this section at least three key words have to be given.

v. LIST OF TABLES

See appendix-3 The page number will be “iv”.

The title of the table must be written on top of the tables, whereas the title of figures and graphs should appear at the bottom.

vi. LIST OF FIGURES

See Appendix-4. The page number will be “v”

vii. ABBREVIATIONS

See Appendix-5. The page number will be “vi”

viii. TABLE OF CONTENTS

Refer to Appendix 2. No page number.

ix. INTRODUCTION

Introduction will be “CHAPTER ONE”. In this section, the project is to be summarised briefly. The aim and the goal of the project must be briefly outlined.

Finally, the last paragraph of introduction contents of the chapters must be summarized very shortly. The page numbers should start with 1.

x. CHAPTERS

The page number will start with 2 and will continue until the end of “REFERENCE”. In this section the number of the chapters should be written as “CHAPTER1:(The name of chapter). In the chapters the relevant theories must be explained in a scientific way. The relevant sources of the project should be numbered in square brackets such as [1].....[5] and those numbers should appear in “REFERENCES”, clearly outlining which number correlates to which source.

Formulae which is going to be used will be numbered according to chapters. That is to say: $Z = \sqrt{R^2 + (X_C - X_L)^2}$
Eq.2.4

Indicates that this formula is the fourth formula and it belongs to chapter two. The units should be in SI units.

xi CONCLUSION AND RECOMMENDATIONS

The conclusion must be the last chapter of project. This part of the project is very important section of the project. Hence, it has to be considered carefully and a great attention has to be paid. The corollary of the suggestions or the applications depending on theories should be stated in the conclusion part. Has the basic goal, which was mentioned in “INTRODUCTION” section, been completely or partly reached? If it is partly reached, the reasons must be stated.

Suggestions for improving the project must be stated by the student in “recommendation” paragraph.

xii REFERENCES

Sources: The supervisor suggests to the student to search relevant sources relating to his/her project and have those sources to be authorized by the supervisor and those authorized sources must be organized according to “APA” style listed in Appendix-6.

xiii. APPENDICES

If one appendix or more than one appendices will be established, the example can be seen in Appendix-7

EXPERIMENTAL SETUP

If the project contains an experimental setup, the setup will be given in details, and relevant figures and photographs must be included in graduation project

Appendix-1(Example for Cover and Title Pages)

UNIVERSITY OF KYRENIA

(Time New Roman 20 Bold)



FACULTY OF MARITIME STUDIES

(Time New Roman 20 Bold)

MARITIME TRANSPORTATION MANAGEMENT

ENGINEERING

(Time New Roman 20 Bold)

(The name of project):.....

(The Name of Project Time New Roman 25 Bold in Block Letter)

Prepared By: (Name surname)

(Time New Roman 18 Bold)

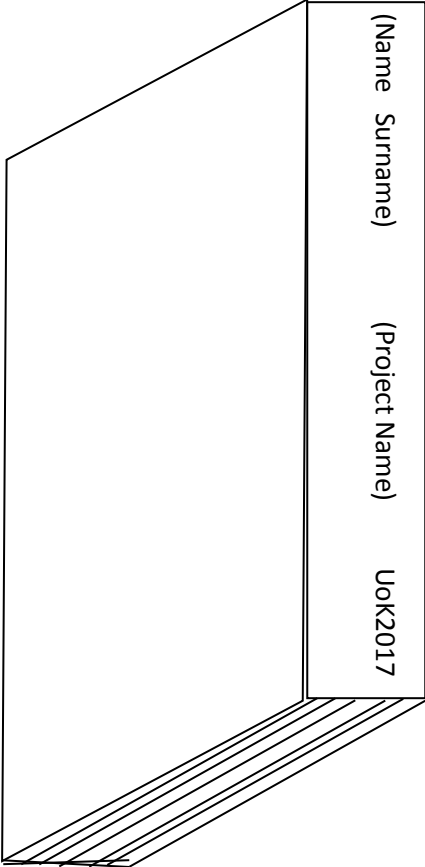
Supervisor:

(Time New Roman 18 Bold)

16

(Time New Roman 16 Bold)

Appendix 1.1 Spine Article



Appendix-2 (Example for Table of Contents)

TABLE OF CONTENTS

THE APPROVAL OF PROJECT	i
ACKNOWLEDGEMENT	ii
ABSTRACT	iii
ÖZET	iv
LIST OF TABLES	v
LIST OF FIGURES	vi
LIST OF GRAPHS	vii
ABBREVIATIONS	viii
CHAPTER 1:INTRODUCTION		1
CHAPTER2:PHOTOELECTRIC EFFECT		
2.1 Absorption and Emission of Photon	2
2.2 Energy Emmission	5
2.2.1 Excited Electrons	
 CHAPTER 3: SOLAR ENERGY		
3.1 Solar Panel	
3.2 Storage of Energy	
3.1.1	
CHAPTER 4: USAGE OF SOLAR ENERGY IN MARITIME		
4.1	
4.2	
4.2.1	
4.2.2	
4.2.2.3	
CHAPTER 5: CONCLUSIONS AND RECOMMENDATIONS	99
REFERENCES	100
APPENDICES		
Appendix A:	102
Appendix B:	105

Appendix-3 Each lists should be started on a new page

LIST OF TABLES

Page Number

Table 4.3. Some of Metric (SI) Multipliers	25
Table

Appendix-4

LIST OF FIGURES

Page Number

Figure 1.1.1.
Figure 3.1.

Appendix-5

ABBREVIATIONS

KVL: Kirchhoff's Voltage Law

.... :

Appendix-6

REFERENCES

Liste all referanses in “APA” style

Appendix-7 Sample of Appendices.

Each appendix should be started on a new page

Appendix A. Tables

Table A.1 Conversion of Force			TABLE A.2 SI Units		
	N	Lb	Length	Meter	m
1 Newton	1	0.2248	Hass	Kilogran	Kg
1 Pound	4.448	1	Time	Second	s
			Electric Current	Amper	A
			Temperature	Kelvin	K

Appendix B

B.1 TRIGONOMETRY

$$\sin\alpha = \cos(90-\alpha) \quad \cos\alpha = \sin(90-\alpha) \quad \cot\alpha = \tan(90-\alpha)$$

$$\sin(A\pm B) = \sin A \cos B \pm \cos A \sin B \quad \cos(A-B) = \cos A \cos B + \cos A \sin B$$

$$\cos(A+B) = \cos A \cos B - \cos A \sin B$$

B.2 LOGARITHMS

$$\log(ab) = \log a + \log b \quad \log(a/b) = \log a - \log b \quad \log a^n = n \log a$$

Appendix-8 (Example for Graduation Project Registration Form)

Date:...../...../.....

GRADUATION PROJECT REGISTRATION FORM

Department of

Semester:.....

I herewith certify that I accept all the condition below and the subject of the project has been determined with the approval of supervisor.

Code of the Course :.....

Graduation Project Title:.....

.....

Student No:..... Name :.....

Surname:.....

Signature:.....

Supervisor:.....Signature:.....

THE DELIVERY OF PROJECT

BEFORE HAVING YOUR SUPERVISOR CHECKED THE CONTENT AND GUIDLINES OF PROJECT'S TEXT, DO NOT COVER THE BOOKLET. TWO HARD COVERED COPIES OF THE PROJECT SHOULD BE SUBMITTED TO THE SUPERVISOR AT LIST ONE WEEK BEFORE THE "FINAL EXAMS"

Delivery Date:...../...../..... Student Signature:.....

Supervisor Signature:.....

.....(name)(surname Upprcase)
(Project name upper case)

Approval of Graduation Project
Dean of the Faculty of Maritime Studies
Assoc.Prof.Dr.M.Fatih Hüseyinoğlu

We are hereby certify that, this graduation project has satisfactorily been completed.

Examining Committee in Charge:

- 1- Hilmi Şahlı:.....
- 2- Timur Boşnak:.....
- 3- Mehmet Emin Debeş:.....
- 4- Caner Özbilgiç:.....
- 5- Kemal Özgüç:.....
- 6- Mahmut Cemmedo:.....
- 7- Güner Buğrahan:.....
- 8- Volkan Varışlı:.....